

Borough of Somerset

Agenda

May 28th, 2024 - 5:00 p.m.

Borough Bldg - Council Room

JOINT MEETING AGENDA

1. Joint Meeting Called to Order

- a) Borough Council Meeting Called to Order - President Ream
- b) Municipal Authority Meeting Called to Order - Chairman Flower

2. Pledge of Allegiance

3. Roll Call

a) Borough Council Members:

Pam Ream	_____ Present	_____ Not Present
Lee Hoffman	_____ Present	_____ Not Present
Ruby Miller	_____ Present	_____ Not Present
Sue Opp	_____ Present	_____ Not Present
Steve Shaulis	_____ Present	_____ Not Present
Jim Clark	_____ Present	_____ Not Present
Ian Mandichak	_____ Present	_____ Not Present

b) Mayor:

Fred Rosemeyer	_____ Present	_____ Not Present
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Roll Call

a) Municipal Authority Members

Ben Flower	_____ Present	_____ Not Present
Ruby Miller	_____ Present	_____ Not Present
Jeff Shaffer	_____ Present	_____ Not Present
Lee Hoffman	_____ Present	_____ Not Present
Terry Jerin	_____ Present	_____ Not Present

4. New Business - Joint Discussions

- a) Executive Session - Concerning personnel matters.
- b) Sewer Camera - Discussion concerning sewer lateral and mainline camera equipment.

MUNICIPAL AUTHORITY MEETING AGENDA

1. Please see the attached agenda provided by Manager Jess Sizemore

BOROUGH COUNCIL MEETING AGENDA

1. Approval of Minutes of Previous Meeting(s)

- a) April 22nd, 2024 - Borough Council Meeting Minutes
- b) Approval of Agenda - Consider approving the agenda as presented.

2. Opening of Bids

- a) None

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3. General Public Comments:

- a) Bill Barr - Requested to be present to discuss the base water rate.

4. Administrative Business:

- a) Communications (none)
- b) Payment of Bills for the month of May 2024.
- c) Department Reports - Consider approving the Departmental Reports for the Month of April 2024.

5. Policy Agenda:

Old Business:

- a) None

New Business:

- a) Tax Claim Bureau Private Sale - Consider authorizing a "no objection" to the sale of property located at 528 West Main Street to the Redevelopment Authority.
- b) Tax Claim Bureau Private Sale - Consider authorizing a "no objection" to the sale of property located at 157 West Church Street to the Redevelopment Authority.
- c) Union Street Playground - Discussion concerning the personnel and activities being proposed for the Union Street Playground for the 2024 summer season.
- d) June Council Meeting - Consider authorizing the change in the start time for next month's council meeting from 5:00 pm to 5:30 pm.
- e) Mary S. Biesecker Public Library - Consider the re-appointment of Mr. Matthew Deal to serve a 3-year term on their Board of Directors.
- f) Mary S. Biesecker Public Library - Consider the re-appointment of Mr. Henry Cook to serve a 3-year term on their Board of Directors.
- g) Mary S. Biesecker Public Library - Consider the re-appointment of Mrs. Sheena Zola Mandichak to serve a 3-year term on their Board of Directors.

Committee, Administration, Special Reports

- A) Manager's Report (Enos)
- B) President's Report (Ream)
- C) Finance Report (Peters)
- D) Engineer's Report (Bolby/Reilly)
- E) Somerset Inc Representative (Hoffman)
- F) Fire Department Representative (Clark)
- G) PSAB Representative (Rosemeyer)
- H) Solicitor's Report (Cascio)

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l) Mayor's Report (Rosemeyer)

6. Executive Session - Discussion concerning the development of agreements/contracts.

7. ADJOURNMENT

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Municipal Authority Agenda

May 20, 2024– 5:00 PM (In – Person) Borough Council Room

1. Meeting Called to Order – Ben Flower

2. Roll Call

Board Member	Present	Excused
Mr. Ben Flower		
Mrs. Ruby Miller		
Mr. Lee Hoffman		
Mr. Jeff Shaffer		
Mr. Terry Jerin		

3. Approval of Agenda

A. Approval of Agenda – Review and approval of the Agenda for May 20, 2024 Meeting.

a. **Motion to approve agenda as presented.**

B. Executive Session – Personnel

4. Approval of Minutes of Previous Meeting(s)

A. Approval of Meeting Minutes– Review and approval of the Minutes from April 15, 2024.

a. **Motion to approve the Municipal Authority Meeting Minutes from April 15th, 2024.**

5. Opening of Bids

A. None

6. General Public Comments

A. None Registered

7. Payment of Bills/Requisitions

A. None

8. Policy Agenda

A. Old Business

a. Water and Wastewater Rules & Regulations – Update from Manager/EADS

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May 20, 2024– 5:00 PM (In – Person) Borough Council Room

i. Sewer lateral testing/repair discussion

B. New Business

- a. Manager's Report – Update on Operations
- b. Engineer's Report – Update on the Status of Projects for Water, Sewer and Stormwater
- c. Facility Reports for April – Provided on the portal for informational purposes.
- d. April 2024 Financial Statements – Provided on the portal for informational purposes.
- e. Water and Sewer Rate Schedules – Review and approval of the revised wording of the rate schedules. There have been no adjustments to any of the base rates, consumption rates or fees.
 - i. **Motion to approve Water Resolution 2024-04**
 - ii. **Motion to approve Sewer Resolution 2024-05**
- f. Obsolete Items – Donated decommissioned Fire hydrant that was taken out of service during the waterline replacement project to the Somerset Volunteer Fire Department.
 - i. **Motion to acknowledge donation of fire hydrant that was taken out of service during waterline replacement project. It has been donated to the Somerset Volunteer Fire Department for Training purposes.**
- g. Darr Construction Contract No. 3, Change Order No. 8 – Acknowledgement of approval of Change Order No. 8 for Contract No. 3 in the amount of \$5,925.00 of approved extra work order claim.
- h. Darr Construction Contract No. 3, Change Order No. 9 – Acknowledgement of approval of Change Order No. 9 for Contract No. 3 in the amount of \$2,500.00 of approved extra work order claim.
- i. Darr Construction Contract No. 3, Change Order No. 10 – Acknowledgement of approval of Change Order No. 8 for Contract No. 3 in the amount of \$20,800.00 of approved extra work order claim.
- j. Ligonier Construction Pay Application No. 10 – Acknowledgement of approval of Pay Application No. 9 in the amount of \$183,038.40.
- k. Kukurin Pay Application No. 13 – Acknowledgement of approval of Pay Application No. 12 in the amount of \$145,694.41.
- l. Payment Application for Center Avenue Project – Acknowledgement of approval of Pay Application No. 5 in the amount of \$36,195.69 for utility upgrades in the scope of the Center Ave Streetscape Project.
- m. Kukurin Pay Application No. 14 – Acknowledgement of approval of Pay Application No. 14 in the amount of \$316,964.72.

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9. Adjournment

A. Adjournment

a. **Motion to adjourn.**

B. Next Meeting

a. MABS Meeting on June 17th, 2024, at 5 pm