

Instructions on how to add an account to your existing account portal

Sign in to your existing account or sign up if an account has not been set up already.

Manage your Water/Sewer/Stormwater Account Online

<https://somersexthoritypay.com/>

To add accounts or create your initial account, you will need your account number and CID, both found on your bill and an email address. On the account number you will need to add a **-0** at the end. i.e 41xxxxxxx-0

**BOROUGH OF SOMERSET
WATER AND SEWER DEPARTMENT**
P.O. BOX 71
SOMERSET, PA 15501-0071
PLEASE SEE REVERSE SIDE
CID: [REDACTED]

[REDACTED]		
0 Union Street		
Account	From	To
[REDACTED] 0	3/1/25	3/31/25
Previous	Current	Usage

Previous Balance	6.00
Payments	0.00
Adjustments	0.00
Boro Stormwater	6.00

Due Immediately 6.00

**RETURN THIS
PORTION**

TEMP-RETURN SERVICE REQUESTED

FIRST-CLASS MAIL
U.S. POSTAGE
PAID
PERMIT NO. 132
SOMERSET, PA 15501



Water Quality Report Is Available At
www.somersexthority.com/ccr

Account Number		
[REDACTED]	[REDACTED]	0
Service Address		
0 Union Street		
Due By	Due Date	Due After
6.00		

Storm Water fee information available @
www.somersexthority.com

[REDACTED]



Once logged in, you can add additional accounts by putting in the account number and CID on the right of the page.

View the report by clicking the link above or by visiting www.somersetborough.com/ccr or call (814) 443-2661 for a paper copy delivered to you.

Notice - Online ACH payment options

In order to give additional conveniences to our customers, we have modified our portal options so that customers can schedule/select their own payment effective date. Warning - Full payment must be received by the "Due Date" in order to avoid penalty charges. Payments scheduled after the "Due Date" will be subject to penalty regardless of when the payment was initiated. Online payment transactions may take up to 5 business days to post to your bank account.

My Accounts

Account List Menu

Total Balance for All Accounts: **\$6.00** Pay All Now

Account Menu

Amount Due: \$0.00
Due Date: N/A

Services: BORO SEWER USE, BORO WATER USE, Boro Stormwater
Bill Type: Paperless eBill; Email

View Details Pay Now

Add an Account

Account Number

CID

+ Add Account

After all accounts have been added you can edit each one to set up automatic payments or to make manual payments on the accounts.